

# JOB DESCRIPTION

## TELETHON KIDS INSTITUTE



<b>Why is this Job Description being written?</b>		<input checked="" type="checkbox"/> New Position <input type="checkbox"/> Replacement Position <input type="checkbox"/> Position re-designed <input type="checkbox"/> Position not previously described		
<b>POSITION DETAILS:</b>		<b>Position Title:</b> RESEARCH OFFICER SKIN INFECTION RESEARCH		
<b>Division:</b>	Wesfarmers Centre of Vaccines and Infectious Diseases	<b>Department:</b>	Group A streptococcal diseases (GAS)	
<b>Position reports to: (role)</b>	Clinical Research Fellow			
<b>Location:</b> <i>include all possible locations</i>	Broome and Kimberley region.			
<b>POSITION PURPOSE:</b> In one or two sentences briefly summarise the overall purpose of this role, i.e. broadly, <b>what</b> this role does and <b>why</b>				
<p>The Research Officer for skin infection research will be based in Broome and the primary role will be to assist in the conduct of research activities related to a skin infection trial – The SToP Trial (a stepped wedge cluster randomised trial).</p> <p>This position will have a focus on assisting with consultation and negotiations with stakeholders, and developing educational and training resources that will be used when the trial is implemented.</p>				
<b>KEY RESPONSIBILITY AREAS</b> <i>(Please list in order of importance)</i>				
<b>Key Position Accountabilities</b> What are the main areas for which the position is accountable	<b>% of Total Role</b>	<b>Inputs:</b> What are the key activities or tasks to be carried out?	<b>Outputs:</b> What are the expected end results?	<b>Measures:</b> How it is measured

<b>Community Consultation Activities</b>	45%	<ul style="list-style-type: none"> <li>• Provide support to the research fellow, project manager and project team to assist initially and subsequently jointly lead (with the KARDU Kimberley Coordinator community consultation activities: <ul style="list-style-type: none"> <li>○ Scheduling, organising and conducting community visits</li> <li>○ Actively represent the project at relevant forums, seminars and conferences</li> <li>○ Travel to remote various locations in the Kimberley including remote communities</li> <li>○ Build and develop positive and mutually beneficial relationships with relevant government and non-government organisations, policy makers and community groups to maximise knowledge of and support for the project in the wider community</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Promotion and achievement of the objectives of the project</li> <li>• Responsive engagement with project stakeholders and their needs</li> <li>• Preparation and maintenance of project records and documentation</li> </ul>	<ul style="list-style-type: none"> <li>• Positive feedback from project stakeholders and collaborators</li> <li>• Meet all project milestones as agreed by the Clinical Research Fellow and Project Manager</li> <li>• Positive feedback from Project Manager and community consultation team</li> </ul>
<b>Develop Educational Resources</b>	45%	<ul style="list-style-type: none"> <li>• Development of study-specific educational resources, training activities and related documents (online and paper based)</li> </ul>	<ul style="list-style-type: none"> <li>• Strong research outputs with scope for expansion and development</li> </ul>	<ul style="list-style-type: none"> <li>• High quality outputs that are responsive, evidence based, and applicable to stakeholder needs</li> </ul>
<b>Other Tasks as Required</b>	10%	<ul style="list-style-type: none"> <li>• Perform other relevant duties as required at the request of the Clinical Research Fellow</li> </ul>		<ul style="list-style-type: none"> <li>• Feedback from project manager/clinical research fellow</li> </ul>
<b>ESSENTIAL SKILLS, KNOWLEDGE AND EXPERIENCE:</b>				
<b>Qualifications:</b> what are the minimum educational, technical or professional qualifications required to competently perform role		Undergraduate degree in health or medical science or related field and/or equivalent relevant industry experience		

<p><b>Skills, Knowledge &amp; Experience:</b></p>	<ul style="list-style-type: none"> <li>• Experience in health related research</li> <li>• Proven project coordination and time management abilities in a research context</li> <li>• Highly organised</li> <li>• Ability to work independently, take initiative, communicate and work within a team</li> <li>• Excellent verbal and written communication skills, including demonstrated interpersonal skills and a proactive attitude to relationship building with relevant stakeholders</li> <li>• Experience working in Indigenous health or other low-resource settings</li> <li>• Knowledge and understanding of Aboriginal culture</li> <li>• Availability for extensive travel (up to 40% of the time), sometimes at short notice and for one to two weeks at a time.</li> </ul>		
<b>DESIRABLE SKILLS, KNOWLEDGE AND EXPERIENCE:</b>			
<p><b>Desirable Qualifications:</b> what are the desired educational, technical or professional qualifications required to competently perform role</p>	<p>Certificate IV Training and Assessment</p>		
<p><b>Desirable Skills, Knowledge &amp; Experience:</b></p>	<ul style="list-style-type: none"> <li>• Knowledge of skin infections and other infectious diseases</li> <li>• Experience in community engagement and development activities</li> <li>• Experience in developing health educational resources and training materials</li> <li>• Demonstrated ability to work with Aboriginal and Torres Strait Islander people</li> <li>• Interest, experience and enthusiasm relevant to health service delivery, public health, health policy and advocacy</li> <li>• Completed 4WD training course (via a Registered Training Organisation)</li> <li>• Previous experience and/or strong connection to the Kutjungka/Tjurabalan and Halls Creek region</li> </ul>		
<b>SCOPE:</b>			
<p><b>Financial accountability:</b> Does this role have accountability for a budget?</p>			
<ul style="list-style-type: none"> <li>• No</li> </ul>			
<p><b>People responsibility:</b> Does this role have any direct reports or indirect reports (through direct reports)?</p>			
<p>No. of direct reports</p>	<p>None initially, but may increase</p>	<p>No. of indirect reports</p>	<p>None</p>

**ORGANISATIONAL CHART:** (please complete using position titles or insert diagram below)

Next level of supervision

Group Leader

Immediate level of supervision

Clinical Research Fellow (Perth)

Kimberley Coordinator (KARDU)

Other roles reporting to immediate supervisor

	Research Project Officer (Perth)	Project Manager (Broome)	Research Officer (Broome)		
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Direct reports (role x no.)

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**ADDITIONAL INFORMATION:** is there any additional information that needs to be understood to explain this role?

Skin infections are a major burden in Aboriginal children. The bacteria causing these infections are *Streptococcus pyogenes* (also known as Group A streptococcus [GAS]) and *Staphylococcus aureus*. Both of these bacterial skin infections may lead to invasive infections with consequent hospitalisation, and GAS results in non-suppurative sequelae such as acute post streptococcal glomerulonephritis (APSGN) and possibly rheumatic heart disease (RHD). The clinical trial managed by the successful applicant aims to implement and evaluate a comprehensive, sustainable approach to improving skin health in Kimberley children, using a cluster randomised, stepped-wedge design.

The position will be part of the Wesfarmers GAS team. The GAS team are a multidisciplinary team of researchers working to reduce the burden of GAS diseases, with a particular focus on RHD. Acute rheumatic fever (ARF) and RHD are most common in developing countries and in vulnerable populations in high income countries. In Australia, Aboriginal and Torres Strait Islanders live with a substantial burden of RHD. Our research is focused on reducing this burden through basic science, implementation science and policy advocacy. Our core team are physically located at the Telethon Kids Institute in Perth with a number of remote staff and large number of national and international research collaborators. This position provides an opportunity to be part of an exciting research agenda and a growing team of dedicated professionals. This position will be based at the Telethon Kids Kimberley office in Broome.